

RULES, REGULATIONS & PROCEDURES FOR **IAP DESIGN EXCELLENCE AWARD 2024**

1 // INTRODUCTION

IAP in its endeavours to raise the standard of the built environment in Pakistan has instituted the **IAP DESIGN EXCELLENCE AWARDS (IAP DEA)** in order to encourage and recognize exemplary work done by **ARCHITECTS** working in Pakistan or abroad.

An independent panel of Jury Members consisting of leading architects of Pakistan, nominated by the IAP National Council, shall assess and determine the Award winners, and the National Council shall announce the **AWARDS**.

2 // AIMS & OBJECTIVES

The aim of the IAP DEA is to knowledge exemplary architectural work and in doing so encourage the sustenance of the profession of Architecture in the country and acknowledge the work of the Pakistani Architects in the development and improvement of Pakistan's built environment. The Awards also envisages the enhancement of the awareness of the role of architects in the socio-economic and cultural life of the country.

The IAP DEA also intends to demonstrate that good architecture is a major component of the positive influence on the human environment, and that physical development in Pakistan need not be in disharmony with the cultural values, national identity or the natural environment of the country.

3 // SCOPE OF IAP DEA

IAP DEA categories are listed in the Appendix. The National Council will determine before announcing the Awards which of these categories shall be considered for the Awards before

the announcement / call for Entries. Projects that are nominated shall be within the geographic boundaries of Pakistan.

4 // RIGHT TO PARTICIPATE - ELIGIBILITY

Architects who are IAP Members in good standing are entitled to participate. These include non-resident member architects of IAP. The Entry shall be submitted to the IAP's designated Awards Committee, on payment of a prescribed non-refundable Entry Fee, which shall be determined by the National Council.

All entries shall be accepted by the Awards Committee for adjudication by the IAP DEA Jury:

- Provided that, in each case the entries are forwarded in the specified format.
- Provided further that, the project was completed and fully in operation for at least **two years** before the date on which IAP DEA are announced.
- Provided further that, Members of the Jury, their Partners or former partner/s or staff members within a period of three years, or members of their immediate families, Member of the IAP National Council for the time being and Members of the IAP DEA Awards Committee, shall not be eligible for submissions.
- Provide further that, no project may receive more than one IAP DEA.

5 // AWARDS CYCLE & RIGHT TO AWARD

The IAP DEA Awards shall be given every two years. Entries selected by the Jury will be adjudged as the IAP Design Excellence Awards in each category for the year of the Award. The Jury shall however reserve the right not to grant an Awards in any or all the categories if it so decides.

6 // SELECTION CRITERIA

In the assessment of project or facilities, the Jury will pay particular attention to the socio-cultural, environmental location and to the resultant standard of the facility. Projects submitted should be sound both conceptually and technologically within the context of Pakistan. User response to them should be positive and the project should not only be relevant but also a

source of inspiration, in the country and the region.

7 // SUBMISSION REQUIREMENTS

In order to assess the entries, the following material will be required:

- Description of the Program and Facility (Form 1 to Form 3)
- Description of the Suitability of the Facility (Form 4)
- Small-scaled site plan, a maximum of 3 small-scaled plans; and up to 2 sectional view (Form 5)
- Maximum of five colour print photographs with explanatory texts in English (Form 6)
- **Language of AWARDS:** The working language of the of the AWARDS and all correspondence concerning the AWARDS and all related explanatory texts, labels, captions, completion of Form etc, i.e., all written matter submitted by the entrants to the AWARDS will be in English.
- **Submission of Final Documentation:** In the event of short listing, the short-listed Architect of the Project shall submit colour photos in a (8.5" inches x 11 inches) format and as built drawings on (11.5" inches x 17 inches) sheets properly mounted on boards upon request, within the specified time frame, to the **IAP DEA Convenor's** Office or as directed. Failure to submit the same as per specified standards within the time stipulated by the Awards Committee will disqualify the entry for the Awards.
- **Right to Material or Documentation Submitted:** All material submitted shall become the property of IAP, and if desired by IAP, may be displayed or published at the discretion of IAP.

8 // PROCEDURE

- Each applicant may be submitting one or more projects to the Awards Committee provided that, each of the submission complies with the stipulations stated above. The material listed under section 7, Material to be submitted, including the binding statement, as stipulated there in, shall also accompany each submission.
- A Declaration Form shall be submitted for each project.
- The printed Entry Form prepared by IAP shall be used for the project description and presentations. These forms can be obtained from the IAP Chapters against an application giving the name. Address etc of the entrant, and on submission of a prescribed fee, if any.

9 // JURY OF ASSESSORS

AWARDS JURY

The independent **IAP MASTER JURY** shall consist of the following:

- President IAP (One)
- Convenor IAP DEA (One)
- An eminent non-Architect personality from the city in Pakistan in which the Award's Jury is to be convened and Awards judge (One)
- Two eminent Architects in good standing from amongst the members of the Institute with at least 15 years of experience in the profession in the country or abroad (Two)
- An eminent Architect from any country in the region (as and when this can be afforded by the Institute) (One)

The President of IAP shall be the Chairman of the Jury.

JURY QUORUM

Total number of Jurors shall not exceed six (06), and in case of a tie, the President of IAP shall have the casting vote. The quorum for the convening of the Jury shall be any four (04) Members as listed above, provided that among those forming such a quorum, the Convenor is one of them. In the absence of the President of IAP, the Convenor shall preside.

FINALITY OF THE IAP DEA JURY'S DECISION

All decisions taken by the IAP DEA Jury, and all Awards conferred by the Jury, shall be considered final and not subject to appeal.

10 // SUBMISSION OF DEADLINE

All documents listed under Section 7 (Material to be Submitted, including the Declaration Form) must reach the IAP DEA Awards Office by the dates specified.

11 // EXCLUSIONS

Entries not conforming to the preliminary or the final requirements as laid down for the Awards herein, or in the forms or related documents, shall be excluded from any consideration of the IAP DEA.

12 // MAILING / SAFETY OF ENTRIES

- The IAP DEA Committee or the IAP cannot be held responsible for any damages to the materials submitted while in transit or in submission, to or from the Architects to the Awards Convenors' office and vice versa.
- All Entry forms shall be sent by the Convenor of the IAP Awards for distribution to Members of good standing. These should be forwarded under Form A to the IAP DEA Convenor's office for consideration of the Jury.

13 // FORMS REQUIRED

Declaration Forms A & B and Form-1 to Form-6, required for the submission of the entries can be obtain directly from the,

- Convenor, IAP DEA, or the
- Head of respective Chapters where the Convenor in unavailable.

14 // ORGANISATION OF IAP DEA

IAP DEA CONVENOR

The IAP DEA shall be administrated by the **CONVENOR** who shall be nominated by the IAP National Council provided, that no Convenor shall be appointed for more than two consecutive terms.

IAP DEA COMMITTEE

The IAP DEA Convenor shall head and be assisted by an Awards Committee consisting of:

- Convenor (as appointed above) (One)
- One Member nominated from amongst IAP Member who are above 40 years of age and one member who is below 40 years of age. (Two)
- Incumbent President of the Institute of Architects, Pakistan. (Chairman)
- Any number of co-opted members, Advisors and Volunteer assistants as deemed necessary by the Convenor.

IAP DEA POLICIES

The policies regarding the IAP DEA shall be determined by the National Council.

BUDGET

The Convenor for the IAP DEA shall present a Budget for the administration of the Awards for approval showing the projected expenses and income for the coming year to the National Council for its approval and arrangement of funds. The funds shall be placed at the disposal of the Convenor in an Account operated by him and subject to audit each year. The President of IAP shall be the co-signatory of the account so dedicated for the Awards.

FINANCING & AUDIT

The IAP DEA shall be financed by the Council to the extent determined by the Council, provided that, the Convenor and the Awards Committee shall be permitted to raise the balance amount through appropriate means and legitimate sponsorships, provided that, the audited accounts of the income and expenditure incurred are presented for approval of the National Council.

APPENDIX – CATEGORIES OF IAP DEA

The categories under which the IAP DEA shall be considered in the 2024 cycle are;

Sr.	CATEGORY	DESCRIPTION
		RESIDENTIAL PROJECTS
1	A-1	Single Family Residential Projects - Single, Individual Dwelling Units, e.g. Houses
2	A-2	Multi-family Residential Complexes - Multi-family Dwelling Units, Apartments, Flats, Mass Housing, Low Income Settlements, - Dormitories, temporary housing, co-living complexes.
		AMENITY BUILDINGS
3	B-1	Public Amenity: Commercial Buildings - Office Buildings, Co-working spaces and Shopping Centers. - Commercial Mixed-use developments
4	B-2	B-2 Public Amenity: Resort Buildings - Resorts, Recreational or Leisure Buildings, Hotels, etc.
5	B-3	Public Amenity: Institutional Buildings - Institutional Buildings, Schools, Hospitals, Healthcare facilities, etc
6	B-4	Public Amenity: Social And Cultural Buildings - Religious Buildings, Community Centres, Museums, Performing Arts Centres, etc.
7	B-5	Specialised Buildings - Sports Complexes, Stadia, Airports, Train Stations, Port Terminals, Infrastructural buildings etc.
8	C	INDUSTRIAL BUILDINGS Manufacturing Facilities and Warehouses
		CONSERVATION PROJECTS
9	D-1	Historical Restoration projects that conserve or restore the Architectural Heritage of Pakistan
10	D-2	Adaptive reuse projects that conserve or restore the Architectural Heritage of Pakistan
		ARCHITECTURAL INTERIORS
11	E-1	Interior Design Projects with Interior space covered area up to 5000 sft.
12	E-2	Interior Design Projects with Interior space covered area above 5000 sft.
13	F	YOUNG ARCHITECTS AWARDS Best entry submitted for the above categories by member less than 40 years of age at the time of First Submission.
14	G	SPECIAL DESIGN AWARDS Given to entries that, by virtue of their function, size, and scale, do not fit into any of the above-mentioned categories. Designs like public toilets, bus stops, roundabouts, kiosks, installations, and public squares are some projects amongst the many others that can be submitted.